

## Moving In Checklist

Congratulations on moving into your new home! Use this checklist to keep track of everything you need to do when you move in.

### First person to move in / key collection day:

- ☐ Take meter readings for gas, electricity and water (photos can be helpful!) and contact your suppliers to set up your accounts
- ☐ Check where your mains water tap (stopcock) is
- ☐ Complete your inventory and take photos of the condition of all the fixtures and fittings at the property
- ☐ Report any disrepair or damage to your landlord or letting agent (take dated photos of any problems)
- ☐ Check for a fire blanket in the kitchen and smoke detectors on each floor of your property
- ☐ If your property uses wheelie bins, check you have a full set of bins and that they're ready for you to use

### Moving admin:

- ☐ Apply for [council tax exemption](#)
- ☐ Check you've received information about your tenancy deposit scheme
- ☐ Buy contents insurance - check whether your parents' policy will cover contents in your new home. If not, get yourself covered.
- ☐ Buy a [TV licence](#) for the property
- ☐ Update your address on University systems (and elsewhere)
- ☐ [Register to vote](#)
- ☐ Register with a GP (or update your address with your current GP)
- ☐ Find out about waste and recycling in your property
  - If you've got **communal bins** find out where the nearest ones are
  - If you've got **wheelie bins** find out [what day they get collected](#).
- ☐ Introduce yourself to your neighbours using our Hello Neighbour postcard