



Hall Assessment Form Larger Student Schemes

2018 - 2019

Private Hall Details		Your Details	
Name of Hall:		Name:	
Provider Name: (Company Name)		Email:	
Date:		Tel:	

This questionnaire is part of our framework for assessing Larger Student Schemes against the provisions of the Code of Standards. The questions in this section correspond to provisions of the Code of Standards that are relevant to specific schemes that you wish to advertise. By completing this section you are submitting a specific scheme for accreditation. **You will need to complete this form for every scheme you advertise with us.**

A few questions have a simple "yes or no" format. There are other questions that require a short detailing of processes.

Please complete this form electronically

If you need further guidance in completing any part of this form please call 0161 275 7680 or email Shirley.Pennington@manchester.ac.uk



Pre-tenancy									
1.1	Is the scheme deemed licensable by the local authority? If "yes" please provide a copy of this license.							Yes	No
1.2	Is the scheme under construction or undergoing significant refurbishment before the start of the next academic year? If "yes", please summarise the contingency plans in place should the works over run and delay check-in.							Yes	No
At the start of the tenancy									
2.1	Will there be a hall induction meeting at the start of the new session?							Yes	No
During the tenancy									
3.1	Please state the total number of bedspaces in the Scheme								
4.1	In the table below, please detail the ratio between the number of tenants and the listed kitchen facilities for each sized cluster. If the scheme is not split into clusters please give a scheme wide ratio. <i>For example if a 5 Bed Cluster has 2 sinks the ratio will be 5 to 2, if a scheme has 60 bed spaces and 15 cookers the ratio will be 4 to 1.</i>								
	Studio	2 Bed	3 Bed	4 Bed	5 Bed	6 Bed	7 Bed	8 Bed	Scheme Wide
Cookers									
Grill									
Oven									
Microwave									
Sink									
Fridge									
Freezer									
Seating									

4.2	<p>In the table below, please detail to ratio between the number of tenants and the listed toilet/washing facilities for each sized cluster. If the scheme is not split into clusters please give a ratio scheme wide.</p> <p><i>For example if an 8 Bed Cluster has 2 sinks the ratio will be 4 to 1, if a scheme has 60 bed spaces and 15 shower cubicles the ratio will be 4 to 1.</i></p>								
	Studio	2 Bed	3 Bed	4 Bed	5 Bed	6 Bed	7 Bed	8 Bed	Scheme Wide
Toilet									
Shower									
Sink									

4.3	Please provide an up to date Fire Safety Risk Assessment for the scheme.	
4.4	Please provide a current Gas Safety Certificate for the scheme, if applicable.	
4.5	Please provide a current Periodic Inspection Report for the electrical installations of the scheme.	
4.6	Please provide evidence of hot and cold water testing, including Legionella testing, at the scheme.	
4.8	Please provide any local authority licences, if applicable.	
4.9	Please provide a summary below of security arrangements at the scheme.	
4.10	What is the ratio between tenants and washing machines at the scheme?	
4.11	What is the ratio between tenants and tumble dryers at the scheme?	
5.1	What provisions are in place for the distribution of mail at the scheme?	
6.1	Please submit any nomination / lease / contracts you may have with your application.	